

# JCRC Meeting Minutes November 30th, 2021

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Location: Liberty Church Fellowship Hall

Presiding Officer: David Jones

Secretary: Doug Lindauer

Meeting called to order: 6:45

Previous minutes were approved with verbal vote.

Anthony Hall gave the Treasurer's Report:

\$3,850 income  
\$562 on expenses  
\$15,243 in bank currently

Ballots were handed out prior to the start of the meeting and were collected and tabulated after the meeting started with the following results:

President:	David Jones
Vice President:	Phil Swihart
Treasurer:	Anthony Hall
Secretary:	Nick Nicodemus
Safety Officer:	Terry Bailey
Webmaster:	Craig Quillen
Newsletter Editor:	Johnny Judd
Event Coordinator:	Glenn Ross
Field Marshal:	Anthony Blair
Field Marshal:	Craig Quillen
Field Marshal:	Keith Nelson
Field Marshal:	Skip Weller
Board Member:	Tim Edwards

David announced there will be an Officer's Meeting for turnover at Liberty Church on 12/11 at 3pm.

## Old Business:

Indoor fly-in dates of February 12<sup>th</sup> and March 12<sup>th</sup> were secured by Tim Edwards.

Glenn presented initial information from the committee on the acquisition of the South Shelter. Basically, costs have risen significantly and the shelter that had cost us \$2,720 back in 2017 has gone up significantly. Quotes for a shelter similar to ours (30 feet long by 12 feet wide by 9 foot high legs), except with 8 feet high legs vs. 9 feet high legs, with the standard 5 foot openings as opposed to our 9 foot runway openings and one additional 3 foot panel on the back side to help block morning sun are running between approximately \$3,900 to \$4,500 or so. These prices do include delivery, set up and taxes, but a final price is dependent on providing complete specifications. After some discussion, it was agreed that we intend to get the shelter but the longer we wait, the more price hikes will happen. This prompted the suggestion to get a firm quote that could be voted on, but Glenn pointed out that the club wouldn't be meeting until 30 January and was unwilling to spend the next couple of weeks getting a series of quotes from different companies and then try to individually email all members to get some kind of consensus vote on which one to procure. At this point, Jerry suggested the club authorize a spend limit based on some agreed to shelter specification. After discussion the agreed to specifications were:

- Same design as the current shelter
- 9 foot wide openings on the runway side
- same colour scheme (Grey roof, Grey trim)
- 8 foot high legs
- 1 additional 3 foot panel on the Parking lot side to help block morning sun

At this point, Jerry made a motion to authorize the committee to get quotes and procure the shelter with a maximum spend level of \$4,500. This \$4,500 includes the SPA donation, stated by the treasurer as approximately \$1,600 with the difference coming from the current club surplus. Keith seconded the motion and it was carried by a hand vote. Glenn agreed to take the specs and get the committee the quotes then start the procurement.

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## New Business:

Doug Lindauer proposed the purchase of a dedicated Windows laptop computer for the Secretary be considered as an unbudgeted expense. The laptop would be used to maintain the Membership database which is currently used to :

- input and track membership information
- generate the membership lists
- prepare load files for the web site to be able to create membership lists on-line
- automatically email the load files to the webmaster and an excel list to the newsletter editor
- create membership ID cards

He feels we can procure a new laptop that will meet the need, if we take advantage of several ongoing Black Friday/Cyber Monday pre- Christmas sales, for less than \$500 or so. Further, he will install the Membership program he developed for club support onto the system, train the new secretary and support the program code even if he is no longer a club member.

After a short discussion, Keith made a motion that we accept the un-budget expense and authorize up to \$500.00 to be spent from the current club surplus to procure the Laptop and necessary software. Glenn seconded the motion and it was carried by a hand vote. Dave then appointed Craig Quillen and Doug Lindauer to procure the device; both agreed to make it happen.

Meeting adjourned at 7:40